

# USABILITY TEST PLAN DASHBOARD

The service/product that is going to be tested

Business requirements

User requirements

Location & dates of the tests

Prepared by:

Contact info:

Date:

## Test Objectives

*Why are you doing this user testing? What are the benefits Any risks of not achieving this test?*

*What are the goals of the usability test? What are the specific questions that will be answered? What hypothesis that will be tested?*

## Test Preparation

Teams who are involved and what are their responsibilities?

### Test plan / procedure

*List the main steps of the test procedure*

1

2

3

4

5

6

### Test Tasks

*List the test tasks*

### Review before the test (check if done)

Email Participants

If checked, write the date that was sent

**Date:**

Reminder participants about the tests

Write the number and dates of the reminders

If reminder was done, please check the box

**Reminder #1 - Date:**

**Reminder #2 - Date:**

Ethical Approval prepared and sent

Recording consent form prepared for the test session

Usability testing checklist prepared for the test session